

**Part 3 – Terms & Conditions**

Please retain this section for your records

**Terms & Conditions**

In order to effectively administer the Childcare Voucher System there are a number of responsibilities for the various parties involved.

**The Childcare Provider Must**

Be registered with:

If you are a registered Nursery or Childminder –

- Ofsted for England
- The Care Standard for Wales
- The Care Commission for Scotland
- Health and Services Trust for Northern Ireland

Other childcare providers such as unregistered Childminders, Nannies or Au Pairs –

- Nestor for England
- Please contact the respective bodies above for Scotland, Wales and Northern Ireland.

Provide evidence of valid registration/approved status. Please note that Danbro will require a copy of your approval status certificate on an annual basis.

Complete a Voucher Redemption Agreement before vouchers can be redeemed.

**Danbro will:**

Make payment to Childcare Provider shown on the voucher for the full value of the Childcare Vouchers redeemed.

Pay by BACS directly into your Bank Account within three/four working days upon receipt of the Childcare Voucher redemption request and issue a remittance advice accordingly.

**Contact Danbro:**

**Head Office: 01253 600141 Fax: 01253 769196**

**Unit 15, Thompson Road, Whitehills Business Park, Blackpool, FY4 5PN**

**Email: [clairj@danbro.co.uk](mailto:clairj@danbro.co.uk)**

**Website: [www.danbro.co.uk](http://www.danbro.co.uk)**

**Part 1 – Redemption Agreement**

The chosen childcare provider must complete this agreement.

Mr  Mrs  Ms  Miss  Other

Parents full name

Child name  Child D.O.B  /  /

Childcare provider and contact

Address

Post Code

Tel No.   Fax No.

Email

**Registration / Approval Details** (please state which of the following types of childcare you provide)

Nursery  Child minder  Playgroups/crèches  Nanny

Before & After School Clubs  Holiday Scheme  Other (please specify)

Registration / Approval No.

**Please include a copy of either your registration certificate or approved status certificate.**

**Part 2 – Nursery Bank Details**

**Bank Details**

Name of Bank

Branch

Address

Account name

Account number

Building Society Ref/roll number

Sort Code  -  -

**Declaration**

I confirm that the information given in this agreement is correct and that I will accept Danbro Childcare vouchers as part or full payment for childcare services provided. I have read and accept the terms and conditions. I agree to notify Danbro if my registration/approved status is withdrawn.

Signed  Date

Please remember to return the completed agreement to Danbro in the envelope provided, along with a copy of the Registration Certificate or Approved Status Certificate.